

SHARE
LEARN FOR LIFE
Enrolment Policy

Three easy steps to enrol in your SHARE exercise classes:

1. Complete the SHARE Exercise enrolment form (overleaf)
2. Choose method of payment (see payment options below for details)
3. Submit completed enrolment form to SHARE by either:

Mail: SHARE SMR INC
PO BOX 2006 Peakhurst NSW 2210
Fax: 9584 8603
Email: info@share.org.au

Receipts will be issued via mail once payment has been processed.

Payment of Class Fees

Classes must be booked and paid for in full in advance. New members can enroll at anytime and will be charged at the time of enrollment the pro-rata rate for remaining classes in the term.

Payment Options

We accept the following options for payment:

- **Credit cards:** Visa, Mastercard and Debit Visa are accepted. Amex or Diners are NOT accepted.
- **Cheque/Money Order:** Please make payable to SHARE SMR INC
- **Direct Deposit or Direct Transfer:**
St.George account: SHARE SMR INC
BSB: 112-879 Acc #: 055467062

Discounts

10% Discount applies for participants enrolling in two (2) or more classes with SHARE.

Discounts **do not apply** to subsidized classes nor does it apply, if you are taking off two (2) weeks for holidays on full priced classes.

Refunds and Cancellations

SHARE reserves the right to cancel any class. Should SHARE cancel a class you will receive a pro-rata refund of your fees or the option to transfer a credit to the following Term.

No other refunds will be given except in the case of injury or illness and only with a Medical Certificate to verify. Refund or credits will only be given if the doctor's certificate is received before the start of the new term. Classes will only be credited or refunded if they do coincide with the dates on the medical certificates. We cannot accept responsibility for changes to personal circumstance.

Holiday

Two (2) weeks holiday can be taken and deducted from full fee classes each term. Holiday dates must be noted and term fee adjustments made at the time of payment.

Transfers

You may transfer to another class provided vacancies exist and it is in the same term. You will be required to pay additional fees if the transferring class is more expensive than the one originally enrolled in.

Receipts

Once payment has been processed a receipt will be mailed to you. Please attend your classes; you are not required to take your receipt to your class.

Public Holidays

SHARE classes do not operate on public holidays

Pre Activity Questionnaire

All participants are required to complete and submit a pre activity questionnaire on an annual basis. If required medical clearance by a GP must also be given.